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MOHANOKOR Microfinance Institution Plc

Job Announcement

MOHANOKOR Microfinance Institution Plc is a financial institution in the provision of inclusive financial services to poor people within operation areas in 25 provinces and cities in order to contribute to the social economic development in Cambodia. To respond with rapidly growth of institution, we are looking for the qualified applicants for the vacant position as **Loan Recovery Officer - 02 Posts** based in **Head Office**.

❖ Job Responsibilities:

- Collaborate with the area manager, branch manager in the work of the branch with late credit and the branch with debt removed from the monthly and annual list, submit to the director of the credit department in a timely manner.
- All daily credit reports, weeks, months, quarters and years to report to the director of the credit department and management in a timely manner.
- Collect reports from branch managers, area managers and others, as well as keep reports.
- Collaborate with the Department of Information Technology to update credit policies.
- Cooperate with its branches to resolve issues related to the authorities.
- Support all branches that have problems in a timely manner according to the principles set by management.
- Assignment from the Credit Department to schedule training organized by the Training Department.
- Training and teaching how to solve the problem on the customers in the regional branches when necessary.
- Follow up on some branches that have complaints to the court.
- Responsible for other tasks as assigned or as required by the manager in charge, roles and any problems within the role must be reported immediately to the management directly in the structure to solve.

❖ Job Requirement

1. Bachelor's degree in Marketing or other related field.
2. At least 10 years of experience related to credit work.
3. Highly creative, timely analysis.
4. Have technical knowledge such as Word, Excel, and Email.
5. Good communication with all relevant media and increase trust.
6. Honest, healthy, willing to work, patient, plan, direction and vision with Mohanakor.

➤ How to apply

- Interest candidates can be send an application with detailed CV to MOHANOKOR through E-mail address: recruitment@mohanokor.com or direct address #24, Yothapol Khemarak Phoumin Blvd (271), Sangkat Ou Baek K'am, Khan SenSok, Phnom Penh, Kingdom of Cambodia.
- Only short-listed candidates will be contacted for an interview
- For more information, please contact phone or Telegram: **087 999 291 / 087 999 221**.

Thank You!